



Hosted by
Spain Water
and IWHR, China

38th IAHR WORLD CONGRESS PANAMA CITY 2019 Water – Connecting the World

MANUAL FOR SPONSORS & EXHIBITORS

SEPTEMBER 1–6, 2019
iahrworldcongress.org





Welcome! and thank you for choosing the commercial platform of the IAHR 38th World Congress – “Water Connecting the World”, Panama 2019, to launch and promote your products and services.

We have prepared a practical manual to guide you in key points, dates and information to ease your path since the moment you receive this document, for the setup, during onsite and final tear down of the show. Please do not hesitate to make contact through mocque@paragong.com (Miguel Ocque T. / +507-6949.1344) for information not covered in this manual.

Please, carefully read this document. It will guide you through valuable aspects concerning your participation in the event. If you feel there is missing information that you require or part of the content is not clear to you, we kindly request that you write an e-mail to mocque@paragong.com.

Before going into details about the key information that concerns this manual, we want you to know the advances regarding the scientific program and other activities, which are crucial to ensure assistance to the event:

- 5 workshops confirmed.
- Over 700 papers accepted. All speakers must be registered to expose their oral or poster presentation.
- 20 Special sessions confirmed. All speakers must be registered to expose their oral or poster presentation and there are some Special Sessions with multiple speakers.
- 8 Keynote Speakers confirmed:
 - o Dr. Marisa Escobar, Colombia – Opening from IAHR.
 - o Dr. Jing Peng, China – Hydraulic Structures.
 - o Dr. Íñigo J. Losada, Spain – Ports and Coastal Engineering.
 - o Prof. Vladimir Nikora, UK – Hydro-Environment.
 - o Prof. Lin Chuxue, China – Water Management & Hydro-Informatics.
 - o Prof. Marcelo García, Argentina – River and Sediment Management.
 - o Dr. Tosi Nakaegawa, Japan – Climate Change and Extreme Events.
 - o Dr. Felipe Arreguín, Mexico – Climate Change and Extreme Events.
- 4 Technical visits confirmed:
 - o Miraflores Locks Visitor’s Center & Frank Gehry Museum.
 - o Atlantic Tour.
 - o Pacific Tour.
 - o Bay Sanitation Project.
- 2 Social Events:
 - o Opening cocktail.
 - o Closing gala dinner.
- 6 Accompanying packages have been prepared for family and friend’s entertainment coming along with delegates and other people related to the congress.
- We have arranged special rates and promo discounts with our recommended supplier:
 - o RIU Plaza Panama Hotel which is the congress venue.
 - o Official transportation: COPA Airlines and KLM/Airfrance.
 - o Audiovisual equipment supply and services (contact mocque@paragong.com).
 - o Booth special setup and decoration (contact mocque@paragong.com).
 - o Ground transportation (airport – hotel – airport, city tour and city transportation), pre or post congress tour packaged to meet Panama: AVENTURAS 2000 (contact mocque@paragong.com).





Key Information

- Congress official name: **38th World Congress on Hydraulics – “Water Connecting the World”**
- Official web site: www.iahrworldcongress.org
- Official language: English. However, Spanish to English translation will be available in some rooms.
- Important dates:
 - o Booth setup: Special decoration August 31 (hard work) and September 1 (soft set-up), from 08:00 to 20:00 / Basic stands September 1, from 08:00 to 20:00
 - o Pre-congress: Sunday, September 1
 - o Congress: Monday, September 2 to Friday, September 6
 - o Exhibit booths: Monday, September 2 to Friday, September 6
 - o Teardown: Friday, September 6, from 14:00 to 20:00
- Congress Secretariat:
 - o Company: Paragong Latin America – www.paragong.com
 - o Address: Av. Balboa, PH Bahía Balboa, Mezzanine, Panama City, Panama
 - o Phone: +507-209.2000 / Miguel Ocque +507-6949.1344 / Carlos Senn +507-6673.3219
 - o Contact: Miguel Ocque T. – Commercial Manager (mocque@paragong.com)
Carlos Senn – Project Manager (csenn@paragong.com)
- Congress Venue:
 - o Hotel: RIU Plaza Panama
 - o Address: Urb. Marbella, calle 50 con 53, Panama City, Panama
 - o Phone: +507-378.9000
 - o Contact: <https://bit.ly/2DQuNuj> - Link for special rates for individuals up to 9 rooms
Marta Alos (malos@riu.com) – for groups from 10 rooms and above
 - o Rooms:
 - 2nd Floor
 - o Conferences: Amsterdam, Madrid, Berlin 1 & 2, Barcelona 4 & 5
 - o Exhibition: Barcelona 1, 2 & 3
 - o South Foyer: Secretariat / Presentation Test Room
 - o Mallorca: IAHR International Organizing Committee (IOC)
 - o London: IAHR Local Organizing Committee (LOC)
 - o Paris: Paragon’s Onsite Head Office
 - 4th Floor
 - o Conferences: Panama 1, 2, 3 & 4 (Plenary and Breakout Sessions)
 - o Gala Dinner: Panama 1, 2, 3 & 4 (All together)
 - o West Foyer: Poster Area
 - 6th Floor
 - o Conferences: Rome 1 & 2, Dublin and Milano 1 & 2
 - o Terrace: Opening Cocktail
- Official Airlines: Get 15% discount with promo codes:
 - COPA Airlines (Promo code C820)
 - KLM-Air France (Promo code 34760AF)
- About Panama:
 - o Official name: Republic of Panama (Panamanians) / +507
 - o O. language: Spanish. A high percentage speak English fluidly
 - o Population: Country, 4.100.000 / Panama City, 1.500.000
 - o Surface: 75.500 Km² / Sea level: 12 meters (39 feet) above sea.
 - o Border limits: North: Atlantic / South: Pacific / East: Colombia / West: Costa Rica
 - o Temperature: Average 27° - Min. 23, Max. 35
 - o Weather: Summer from December to March / Rainy from April to November
 - o O. Currency: American Dollar (US\$)
 - o Main airport: Tocumen International Airport (Panama’s airport code: PTY)





Key Dates.

- From Saturday August 31st until Sunday September 1st, from 08:00 to 18:00, special decoration booth's setup. This implies pre-manufactured or pre-constructed structures to be assembled onsite.
- Sunday September 1st, from 08:00 to 18:00, standard booth setup. This implies portable or DIY structures using the basic booth equipment. Noise levels will be controlled during set up this day since there will be ongoing pre-congress courses.
- Monday September 2nd, President's welcome and opening cocktail (19:00) and exhibit booth's official opening to delegates (08:00).
- Tuesday September 3rd, YPN's night (only for YPNs) – 19:00.
- Wednesday September 4th, technical visits (only for registered delegates) – From 12:00.
- Thursday September 5th, closing ceremony with gala dinner (19:00).
- Friday September 6th, exhibition teardown from 14:00 until 20:00.
- Coffee Breaks will be:
 - Monday September 2, Tuesday September 3 and Thursday September 5, AM & PM.
 - Wednesday September 4 and Friday September 6, just AM (only half day conference).

NOTE: All exhibitors are entitled to access the activities described in this "Key Dates" session. You have a limited amount of entrances according to your sponsorship type or booth size. Please contact the congress secretariat at mocque@paragong.com to find about rates and purchase additional passes.





General setup, onsite and teardown regulations:

- It is imperative that 100% of your sponsorship or booth investment is paid to setup.
- IAHR reserves the right of admission to companies with overdue balance.
- For entities requiring temporary import of products or equipment to Panama, just for the purpose of show case in the congress or, in the other hand, it's a permanent import with intention of selling during the event in Panama, we strongly suggest in both cases that you hire your preferred Custom Broker from the departing point of the merchandise, with local custom connections in Panama.
- Basic booth equipment is:
 - White Formica panel walls framed in aluminum structure.
 - Carpet floor.
 - Two 75 Watts lamps and one double outlet of 110 Volts and 10 amps.
 - One table and two chairs.
 - Labeling in the upper front of the booth (please supply information).
- Basic booth services are:
 - General security for the exhibition area (you can request private security for your booth).
 - Basic carpet vacuum (does not include spills, stains or chunks).
- During the setup it is forbidden to paint, sawing, drilling, hammering, glue or cutting materials. Special decorations must be built and/or constructed previously and only assembled and setup in the exhibit space. Each entity will be responsible towards the venue of any damage that could be caused to the hotel structure. IAHR nor Paragon Latin America under any circumstances will take any responsibility on this matter.
- IAHR nor Paragon Latin America under any circumstances will be held responsible for any accidents, incidental facts and acts of force majeure, setbacks, and nature force incidentals or inconvenient due to conflicts of politics, war, social or economic problems or nature disasters.
- IAHR nor Paragon Latin America under any circumstances will be held responsible for any accidents and/or incidental facts during setup, onsite or tear down of the event.
- No sub rentals or sharing booth are allowed.
- Your exhibit material, decoration and other belongings must be displayed within the limits of the hired space area.
- No hospitality suites, meeting rooms or private recreational tours are allowed during conference hours or technical visits tours (Wednesday 4 at PM hours).
- During the scientific conference schedule, no special activities in the booths are allowed.
- Setup and dismantling will be in a specific time and date. Each entity will be responsible towards the venue of any additional charge and/or availability for not following the exhibitor's manual on this matter. IAHR nor Paragon Latin America under any circumstances will be held responsible for the damages that the booths and its content might suffer.
- During setup and dismantling each entity will be responsible for their booth and exhibit materials. IAHR nor Paragon Latin America under any circumstances will be held responsible for missing or damaged belongings.
- Food and beverage courtesies to delegates must be during coffee breaks, lunch hours or once finalized the conferences for the day and directly coordinated with the corresponding hotel department. The hotel does not allow food and beverage from outside their premises.

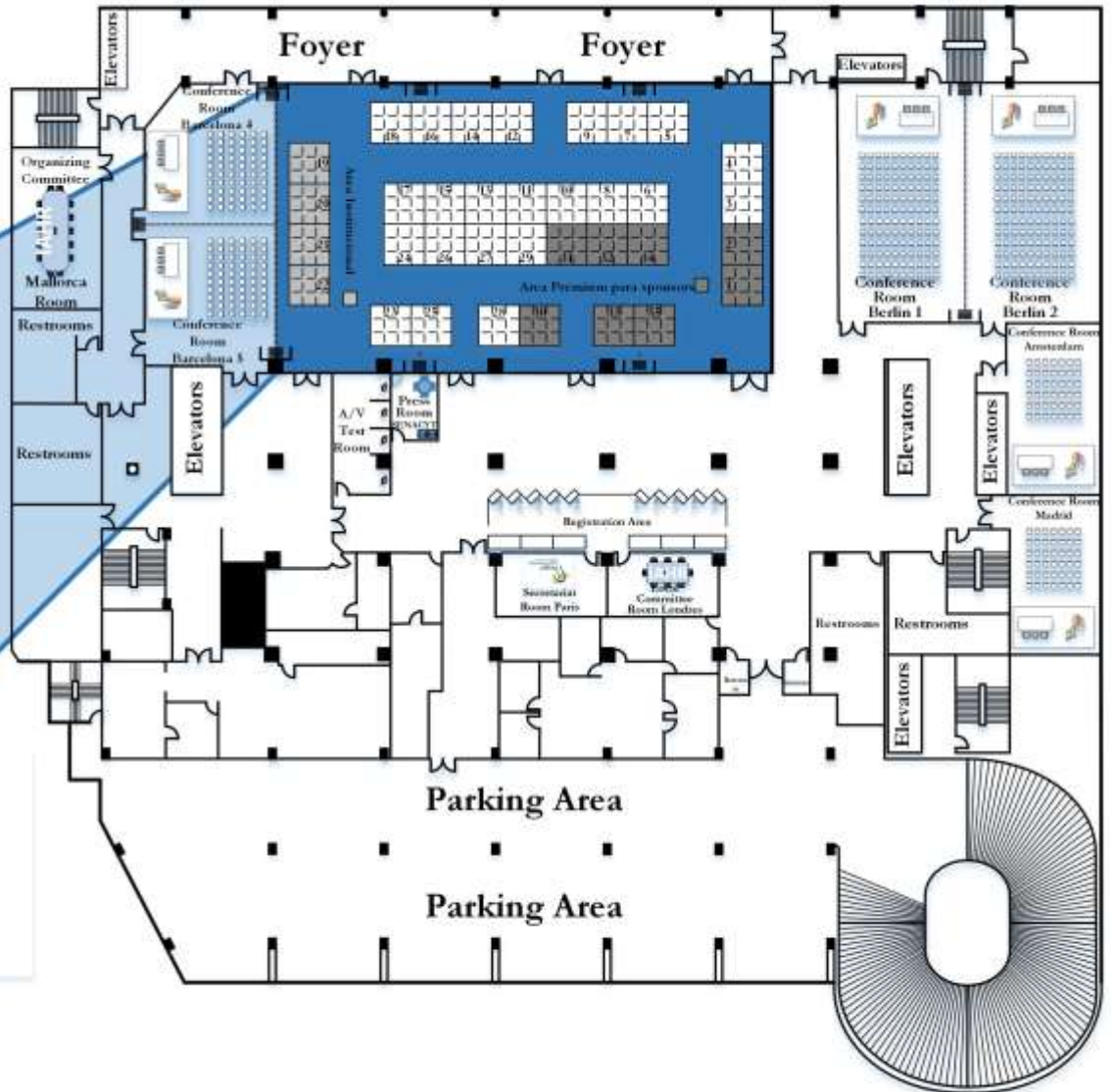
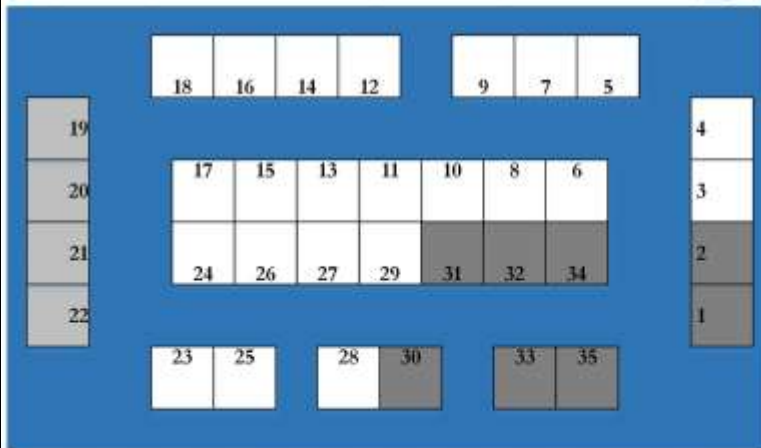




Booths

Institucional area / Área institucional

Sponsor's premium area / Área premium de patrocinadores

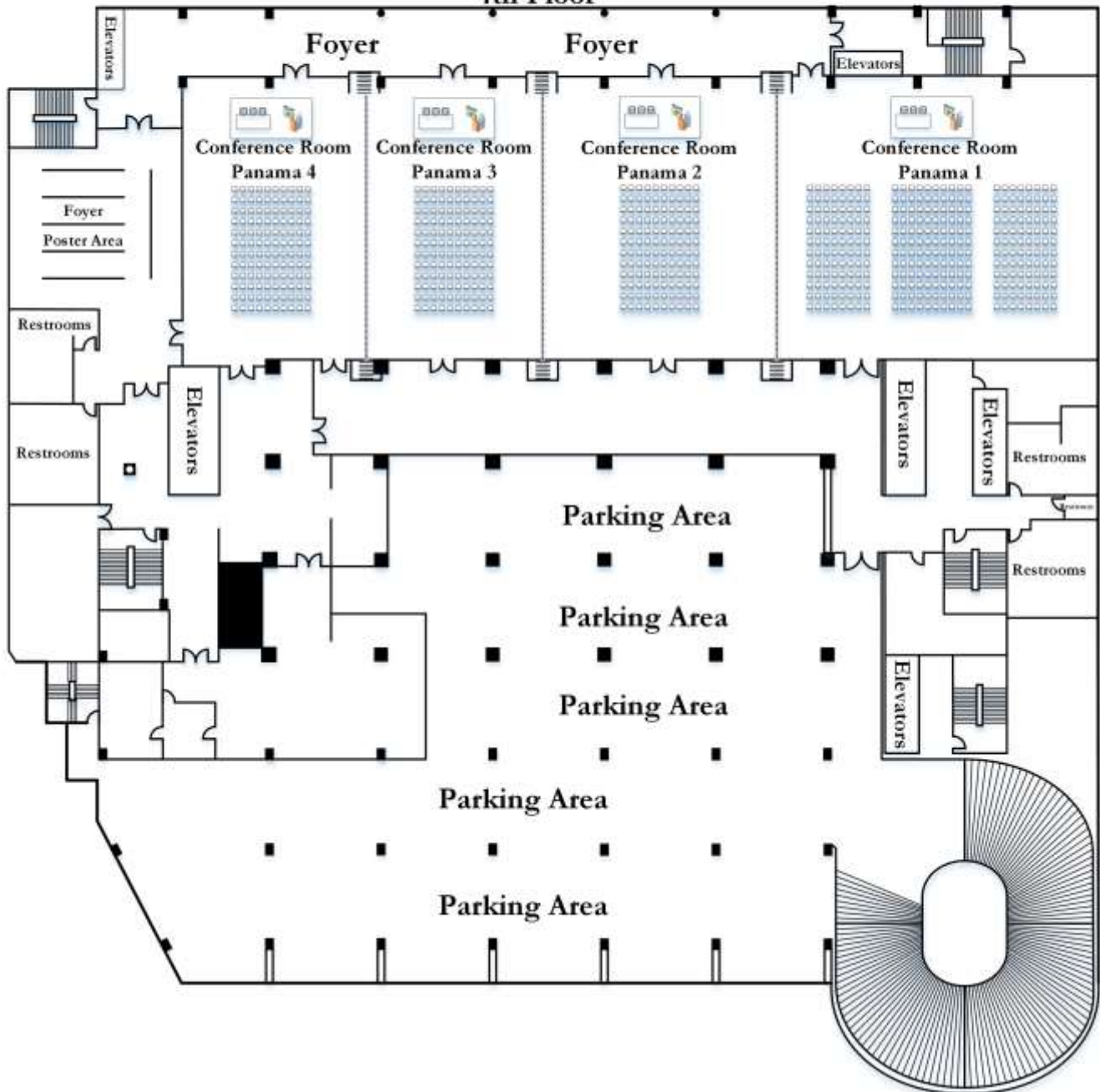




**38th IAHR
WORLD CONGRESS
PANAMA CITY 2019**
Water Connecting the World



4th Floor





MULTIPLE REQUEST FORM

Please let us know if there is any special requirement that we can assist you with regarding (mark with an "X"):

- Audiovisual equipment: _____
This implies (TV's, projectors, screens, laptops, sound systems, mics and other special devices).

- Booth decoration: _____
This implies (custom made build in projects, portable booths, accessories, flowers, lights, furniture, carpets, among other features).

- Booth staff: _____
This implies (staff upon demand in gender, age and other specific requests).

- Special transportation: _____
This implies (sedan, SUV, luxury cars, van, minibus, bus, TV's, projectors, screens, laptops, sound systems, mics and other special devices).

- VIP airport assistance: _____
This implies (reception at airplane door, assistance with migration and custom matters and access to VIP lounge room for drinks and appetizers).

Please feed us with information on the specific requests you require from the above list and/or let us know if there is any additional assistance you need not described in this form (we will do our best to accomplish your requirements. However, if it is not possible, we apologize and we assure you it went far beyond our possibilities).

Specify here details of your requirement: _____

Name: _____

Company: _____

E-mail: _____

Signature: _____

